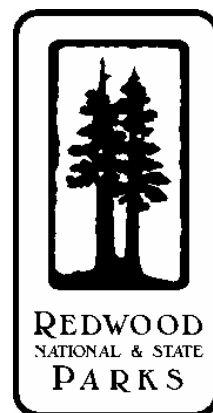
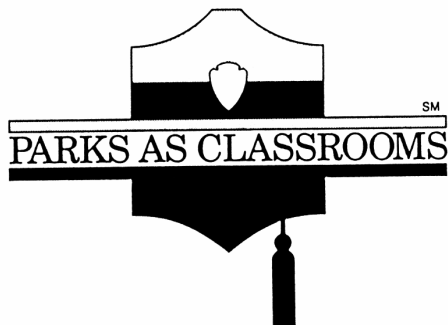
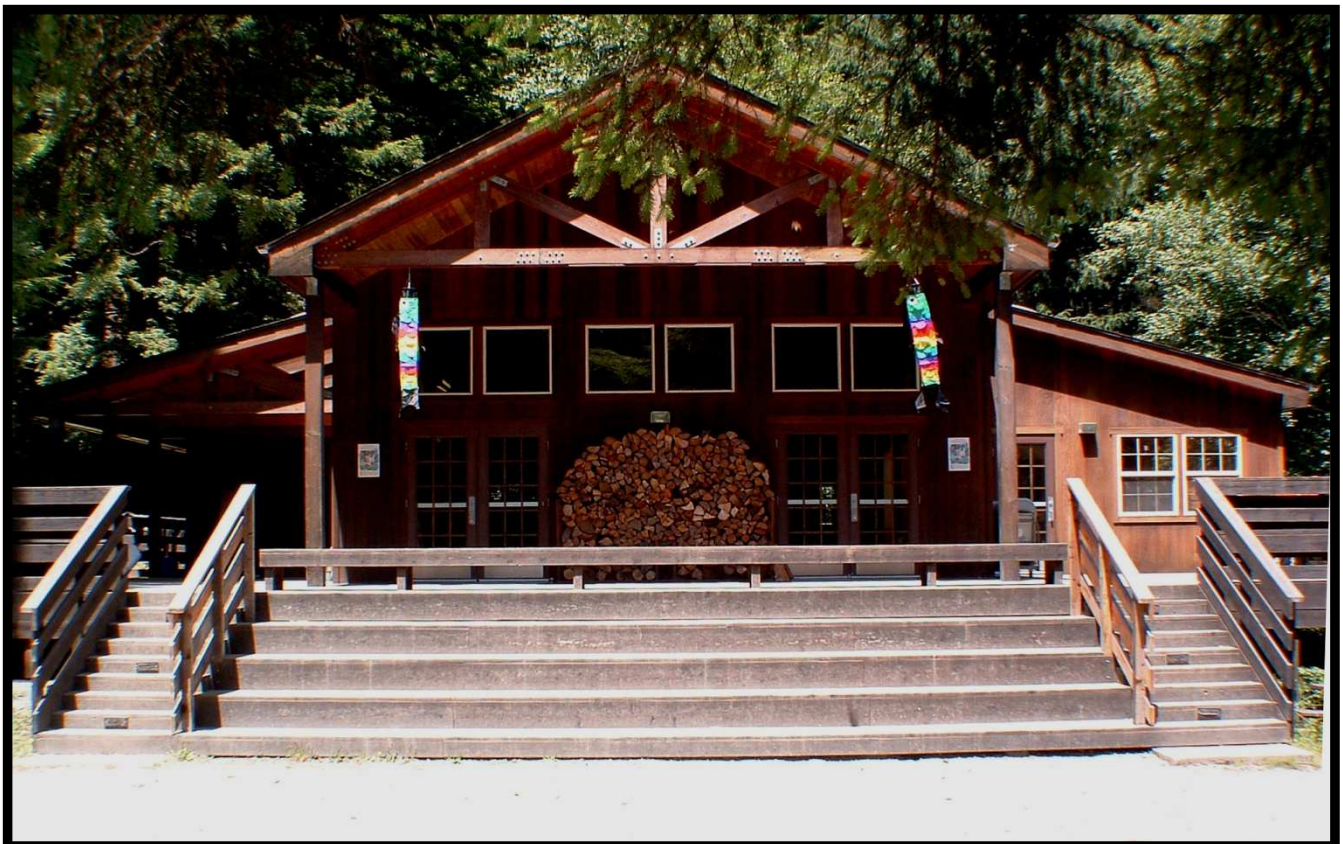


# Wolf Creek Education Center Educators' Guide 2008



# Welcome to Redwood National and State Parks

## **Wolf Creek Education Center:**

So you want to come to the outdoor school located in the southern part of Redwood National and State Parks? Excellent! We know it takes a lot of effort on your part to bring a class to Wolf Creek Education Center (WCEC) and this Teachers' Guide is designed to help you through the process of preparing for a unique learning experience in the parks.

## **The Parks' Education Goals:**

To provide curriculum-based educational opportunities for students and teachers in northern California and southern Oregon. To develop intellectual and emotional connections to the natural and cultural resources within the redwood region. To promote an understanding of park stewardship values, resource management practices, and land management issues.

## **Standards-based Programming:**

By participating in the standards-based programming at WCEC, students and teachers experience redwood ecosystems firsthand, leaving the indoor classroom to explore the natural world. WCEC offers a 2½ day program designed for 4th, 5th, and 6th grade students. Rangers will lead students on learning adventures through old-growth redwood forests, salmon-bearing streams, and elk inhabited prairies. These lessons relate directly to 4th, 5th, and 6th grade California State science, history, and visual art educational standards. Special focus is placed on ecological principles such as energy flow, interdependence, the water cycle, adaptation, and the scientific method.

## **A Community Tradition:**

Wolf Creek Education Center is the result of a long tradition of community involvement in environmental education. It began in 1972, when two enterprising teachers from Orick, California asked the National Park Service if they could bring their classes on science field trips to the old Wolf Creek Logging Camp. Shortly afterward, the property was identified as a National Environmental Education Development (NEED) site. WCEC was operated by the Humboldt County Office of Environmental Education from 1972 through 1984. The first California state text for environmental education, *The Green Box*, included a section that related to a visit to WCEC. In 1985, Redwood National Park assumed management of WCEC. The park constructed six new cabins, restroom and shower facilities, and through an anonymous donation, a multipurpose lodge with a kitchen, classroom, lab, and office.

Each year in the spring and fall, the education staff at Redwood National and State Parks continues to operate Wolf Creek Education Center. In the off-season, the facilities can be rented to groups for environmental or educational purposes. Rental fees help defray the cost of maintaining the facilities and provide volunteer staff assistance for the school year.

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# How WCEC Works: Roles and Responsibilities

## **Educational Specialist:**

The education specialist is responsible for all standards-based programming facilitated by Redwood National and State Parks; this includes WCEC. Primary duties of the education specialist include: creation and implementation of standards-based programming, supervision and training of staff, and scheduling group use and fees. You may contact the education specialist at (707) 465-7391.

## **Education Rangers:**

Education rangers research, prepare, and present daily field studies and outdoor learning adventures. Normally, a group of students will have one ranger as their instructor throughout their entire WCEC experience. One lead ranger manages and maintains a healthy and safe facility, coordinates daily activities, provides facility orientations, instructs in field studies, and ensures that a group has left the WCEC facilities in a satisfactory condition. You may contact the Lead Ranger at (707) 488-2064.

## **Custodian:**

The custodian maintains the facilities, making sure they are clean and comfortable. Though groups are expected to clean up after themselves, the custodian provides help and support in this area. The custodian ensures each group follows safe food handling procedures, waste disposal, and recycling. The custodian makes sure that each group has properly cleaned up after themselves at the end of their stay, and likewise, ensures a clean and safe facility upon your arrival.

## **Teachers:**

Teachers organize the logistical aspects of the trip, including: transportation, food, conducting fundraising activities, applying for grants, holding parent meetings, designating cabin leaders (chaperones) and cook(s), assigning students to cabins and study groups, and filling out any necessary paperwork ahead of time. Before bringing their classes to WCEC, teachers can better prepare their students by completing pre-visit activities (see page 11). Their contacts at the parks are the education specialist and the lead ranger.

The teachers are ultimately responsible for the safety and discipline of the students. Teachers must be on site and actively involved in the program at all times. After 4:30 PM, the teachers are solely responsible for the students and the evening activities. Teachers must plan for campfire programs, delegate the programs to cabin leaders, and/or bring in guest speakers. Since WCEC staff members do not stay overnight at the center, it is essential that the teachers are familiar with the emergency procedure of WCEC. Teachers are the only ones at WCEC who can administer medication to students.

## **Cabin Leaders (chaperones):**

Cabin leaders are considered aids to the rangers and teachers during all WCEC programming. They assist in all aspects of WCEC: getting the students up in the morning, getting them to sleep at night, attending field studies (no more than two cabin leaders per study group), leading recreation activities, directing students to complete cleaning duties, and helping with the campfire programs. At a minimum, there must be a ratio of 1 cabin leader to every 10 students during the day and two cabin leaders per cabin at night.

**Cooks:**

The cooks prepare all meals and snacks for your group. They will work closely with the custodian to ensure healthy and safe food preparation and storage. Cooking for a large group can be challenging and is no doubt a full time job. Accordingly, do not count the cook as one of your cabin leaders.

**Others:**

Through a partnership with Redwood National and State Parks, Humboldt State University sometimes provides interns to act as cabin leaders when groups are unable to provide parents. These interns are students enrolled in recreation administration classes and work in the parks as part of their curriculum. Before assuming the role of cabin leaders, they must have passed a background check and be fully trained in their responsibilities. They are responsible to the education specialist and lead ranger during the day and to the teacher in the evening.

**Wolf Creek Fees:**

Educational groups participating at WCEC pay a modest use fee that helps offset the costs of the facility use. Fees are paid to the Redwood Park Association, a non-profit cooperative association. The full fee is due two weeks prior to your visit.

**Fees (standards-based program with rangers):**

|                        |                         |
|------------------------|-------------------------|
| Up to 35 students..... | \$300/three-day program |
| 36 to 45 students..... | \$400/three-day program |

**Fee Refund Policy:**

A full refund will be given to groups canceling up to two weeks prior to their scheduled visit. Cancellations received after that time will receive a fifty percent refund.

**Transportation:**

Groups are responsible for their travel to and from WCEC. This can be a significant expense. Some use personal vehicles, while others apply for grants to help with the cost.

**Food:**

Groups are responsible for purchasing and preparing their own food. Creating tasty but easy to cook meals, with as little waste as possible, takes some planning. Do not bring more than one labeled and refillable plastic water bottle per person. Please keep in mind your students will be learning the importance of acting as stewards of our Earth, a little role-modeling goes a long way. Please try to consolidate your food to one or two vehicles.

**Waste:**

As you plan your visit to WCEC, keep in mind the amount of garbage that you will leave behind. If the trash does not fit in the bear-proof trash cans when your group is ready to leave, you will need to make arrangements to take it with you.

# WCEC Program Description

## **Arrival:**

The lead ranger will meet you at the entrance gate when you arrive. Please consolidate your food to as few vehicles as possible. If your groups' food is consolidated to a couple vehicles, we will allow those vehicles to enter WCEC at 11:45 (15 minutes early) where rangers will be waiting to assist in the unloading and proper storing process.

All other vehicles, including the bus, will enter at 12:00 noon. If you are using a bus, the lead ranger will ride up with you and your students and welcome you to Redwood National and State Parks. Vehicles, excluding the bus, will park in the large outer parking lot. The bus will unload in the small parking lot adjacent to the lodge. Once the bus is unloaded and departed, the remaining vehicles can then unload any additional gear.

## **Orientation and Move-In and Cabin Leader Meeting:**

If you traveled by bus or if you were able to consolidate your gear to a couple of vehicles, the students will unload the gear immediately. After the gear has been unloaded, the teacher will distribute pencils and the rangers will distribute journals, journal bags, and conduct a brief orientation to WCEC.

As soon as all the cabin leaders arrive, we will gather for a short orientation about rules and expectations. Then students and cabin leaders will get their gear and check into their cabins. After check-in, students will return to the lodge for introductory programs, while all adults meet with the educational specialist and or the lead ranger for a parent meeting.

## **Field Studies:**

After the introductory programs and a short break, the students assemble at the lodge to begin the first field study. The rangers will call out the names of the students in study groups. Once assembled, the groups make their way to the various field studies. In the old-growth forest, students learn about adaptation and interdependence. At the stream, students discuss water, water cycling, wetlands, stream health, and salmon. On the prairie, students explore local area history, classification systems, and energy flow. In all the studies, the lessons are interactive and hands-on. Students use their journals to record their insights and observations. Over the two and a half days, each study group will visit all three ecosystems.

## **Campfires:**

The teacher is in charge of all the evening programs. Many teachers have each cabin group present skits and songs. There are tons of resources at WCEC to assist you in this process; please use them. You may also want to hire a local storyteller. Night hikes are also popular. Please remember that no food may be outside of the lodge. Contact the lead ranger for help and advice at (707) 488-2064.

## **Story Time and Lights Out:**

At 9:00 PM each night, students will return to their cabins and get ready for bed. Reading to the students is an excellent way to get them settled down. We have many storybooks you may borrow, though you may want to bring your own materials for story time.

Some students have a hard time sleeping in a strange place. Please do not tell ghost or other scary stories...just being at WCEC can be a little scary for some children. We also discourage

giving children a sweet snack and drinks before bed. It inevitably leads to many trips to the bathroom. Every student (and grown-up) needs a good night's sleep.

### Concluding Activities:

On the morning of the last day, the rangers lead students through a series of activities that review what they have learned and reinforce an overall message of stewardship. They complete a postcard that reflects what they learned in the different habitats and on personal growth. The postcards will then be collected and sent to the class at a later date. Students will also be receiving a program graduation memento to help them remember the experience.

## Wolf Creek Schedule

| Time                 | Day One  |                     | Day Two                                 | Day Three                                 |
|----------------------|--|---------------------|---|---|
| 7:00 AM              |  |                     | Rise and Shine!<br>Cooks make breakfast | Rise and Shine!<br>Cooks make breakfast   |
| 8:00 AM              |  |                     | Breakfast<br>Chores                     | Breakfast<br>Chores                       |
| 9:00 AM              |  |                     | Field studies begin                     | Concluding activities<br>Final inspection |
| 10:30 AM<br>11:00 AM |  |                     |   | Leave WCEC no later than 11:00            |
| 11:30 AM             | Lunch on the road  | Rangers to the gate |   | Rangers eat and prepare for next group    |
| 12:00 PM             | Arrive at gate / Meet lead ranger. Orientation / move-in<br>Cabin leader meeting and introductory programs |                     | Lunch at the lodge<br>Student chores    | Next group arrives                        |
| 1:30 PM              | Field studies begin  |                     | Field studies begin                     |   |
| 4:30 PM              | Snack (unless eaten on trail)<br>Chores & recreation   |                     | Snack<br>Chores & recreation            |   |
| 6:00 PM              | Dinner at the lodge<br>Chores  |                     | Dinner at the lodge<br>Chores           |   |
| 7:00 PM              | Campfire   |                     | Campfire                                |   |
| 9:00 PM              | In bed / story time  |                     | In bed / story time                     |   |
| 10:00 PM             | Lights out!  |                     | Lights out!                             |   |

 = Ranger-led activities

 = Teacher-led activities



# Timeline Checklist



## A year to six months before your trip:

- **May 1st** starts WCEC registration for the following school year. Call (707)465-7391 to reserve your dates. First call, first serve.
- Read this Teachers' Guide carefully, and visit the park's website at [www.nps.gov/redw](http://www.nps.gov/redw)

## Six months before your trip:

- Make transportation arrangements (see *Directions to WCEC*, page 22). Try and find a trailer or a couple large pickup trucks for gear and food.
- Plan how you will cover your costs (i.e. fund raisers, grants).
- Send flyers home to parents requesting volunteer cabin leaders and cooks.

## Six weeks before your trip:

- Conduct a meeting with your cabin leaders and cooks. Discuss logistics, responsibilities, and expectations (see *What All Adults Should Know*, page 16).
- If needed, arrange to visit and tour WCEC with the lead ranger.
- Familiarize yourself with the *WCEC Schedule* on page 6.
- Organize your class into cabin and study groups and make two copies of each for the lead ranger (see pages 11-13).
- Use the *Cabin Leader Responsibilities* form (page 18) to schedule cleaning and recreation times.
- Hand out permission slips, medical information forms, and packing lists.
- Create a menu (*Planning a Menu*, page 9).

## One week before your trip:

- Do some kind of pre-visit activities (see the *WCEC Pre-visit Activities* under the WCEC web link)
- Arrange and check students' gear. Check for the proper equipment and clothing. Please ensure that your students have adequate (30 degree rating or better) sleeping bags.
- Tag items with students' names and cabins (for easy sorting on site when you arrive, we encourage color-coded tags or strings that represent a cabin).
- If your group is not traveling in a school bus, please consolidate your gear to a minimal number of vehicles. This helps in the unloading and loading process.
- Please consolidate food into one or two vehicles.
- Gather together all the necessary paperwork you'll need for WCEC.
- Read the *Day of Arrival* on page 21.
- The lead ranger will contact you around this time.



# Proper Planning: WCEC Logistics

## **Planning Your Cabin Groups (forms on pages 11-12):**

There are five cabins at WCEC: Murrelet, Wapiti, Sea Lion, Peregrine, and Coho. Each cabin contains eight bunks (sixteen beds) with thin foam pads. Divide your students and adults into cabin groups: two adult cabin leaders and six to fourteen students per cabin. No single student may stay with an individual adult. If you have an abundance of parental support, you may designate one cabin just for adults who are not cabin leaders.

- Please tell parents to bring thick sleeping pads to sleep on. Please inform them that sleeping in the lodge is no longer permitted.
- For a great pre-visit activity relevant to students' cabin groups, check out the *Cabin Animal Fact Sheets* under the WCEC *Pre-visit Activities* web link.

## **Planning Your Study Groups (forms on page 13):**

Divide your group of 45 or fewer students into 3 study groups of no more than 15 students. Study groups should consist of both boys and girls. Most teachers choose not to place best friends or obvious *cliques* in the same study groups; we encourage this practice. Please, assign no more than two parents per study group. If you have an abundance of parental support, they may rotate in and out of the different study groups.

## **Planning Chores (forms on pages 14-15):**

Before arriving, teachers should create a chore schedule (see page 11) and assign their students various chores. Cabin leaders should coordinate and supervise student chores.

## **Planning for Cabin Leaders and Cooks (forms on pages 16-17):**

Conduct a meeting with your cabin leaders and cooks. Discuss logistics, responsibilities, and expectations. Please read and discuss What All Adults Should Know on page 16. If needed, you can arrange to tour WCEC with the lead ranger.

## **Planning to Pack (forms on pages 19-20):**

To ensure a positive experience in the outdoors, please ensure that your group is properly prepared. Use these packing lists to ensure that both students and adults are properly prepared for WCEC.

## **Planning Recreation:**

Students at WCEC work hard during their field studies and they like to play even harder when they return. Teachers and cabin leaders are responsible for leading recreational activities at the end of the day. WCEC offers a cabinet full of games, puppets, art supplies, DVDs, dress-up boxes, and various outdoor play equipment. For a complete list, please contact the lead ranger at (707) 488-2064. Teachers are welcome to bring any additional equipment or materials to WCEC.

# Planning a Menu

## **Cooking Facilities:**

The commercial grade kitchen at WCEC is equipped with a large walk-in refrigerator, a large gas eight-burner stove with two ovens, microwave, coffee maker, griddle, food prep area, sinks, automatic dishwasher, and outdoor barbecue (bring your own charcoal and lighter fluid). You will find plenty of cups, plates, bowls, silverware, pots, pans, and utensils on site.

**\*\*\*\*\*WCEC does not allow single use plates, cups, plastic ware, etc.\*\*\*\*\***

## **Planning Meals:**

It is important to note that all food must be consumed inside the Wolf Creek Lodge (i.e. no eating outside). Teachers may decide to plan the menu and purchase food themselves, or they may wish to delegate this important duty. Meals should be easy to prepare, nutritious, and enjoyable. Assign one or two people who will be in charge of cooking. Please do not count the cooks as one of your cabin leaders.

## **Keep Waste to a Minimum:**

The Wolf Creek education program emphasizes resource conservation. To reinforce this message, please keep food packaging (even recyclables) to an absolute minimum and create as little garbage as possible. Consider buying in bulk. You may also get food from the school cafeteria. Bakeries and markets are often willing to donate food. Also, call us in advance to see what condiments the last group left behind. We often have ketchup, mustard mayo, and other condiments that you can use.

Remember to ask your students about any special dietary restrictions they might have before planning your menu. If a child has food restrictions, ask the parent to prepare his or her food in advance (we have a microwave) so you don't have to prepare special meals from scratch.

## **Advice from Experts:**

We got together with a group of experienced WCEC teachers and a professional chef to discuss a sample menu (see next page). We wanted to come up with a nutritious and cost-effective alternative to pre-packaged food that kids would actually enjoy eating.

## **Most Kids Like:**

Deli sliced turkey, ham, and chicken, "good" hotdogs  
American and cheddar cheese  
Lettuce, ketchup, mayo  
Celery and peanut butter (creamy)  
Carrot sticks with ranch dressing  
Raisins (buy bags, not little boxes)  
Apples and oranges (a little lemon juice will keep from browning)  
Pizza

## **Most Kids Do Not Like:**

Day-old, normally extra-large deli sandwiches  
Prepackaged sliced meats like bologna or salami  
Too much of any condiment, especially pickles, relish, mustard, olives  
Trail mix

## Sample Menu

|                                       | Day One   | Day Two   | Day Three  |
|---------------------------------------|---|---|--|
| <b>Breakfast</b>                      |   | Pancakes and syrup.<br>Sausages and fruit.<br>Orange or apple juice<br>(in gallons, not boxes).   | Cold cereal. Cut fruit.<br>Hot coco (form large<br>can mix).   |
| <b>Lunch</b>                          | Bag lunch from home or<br>school cafeteria. Eat on<br>the road or at the<br>national park's Kuchel<br>Visitor Center south of<br>Orick.<br><br>*There may be fees for<br>the state parks. | Build your own<br>sandwich, chips, and<br>veggies.<br>Orange or apple juice.<br>-Or-<br>Bag lunch (made<br>immediately after<br>breakfast) stored in<br>fridge and labeled by<br>study group. | Bag lunch (made<br>immediately after<br>breakfast) to eat on<br>the road.<br>Sandwiches: Peanut<br>butter and jelly, Ham<br>or turkey and cheese.<br>Chips. Fruit or<br>granola bar.<br>Water/juice. |
| <b>Trail<br/>Snack<br/>(optional)</b> | Chewy granola bar<br>(something that doesn't<br>crumble), apples, or fruit<br>leather.  | Only if you want and<br>can afford – mostly<br>needed on day one.   | Depending on<br>distance you need to<br>travel.  |
| <b>Dinner</b>                         | Take and bake pizza.<br>Salad. Italian or ranch<br>dressing. Fruit juice. Big<br>cookies.   | Burritos (beans, meat,<br>cheese, salsa, sour<br>cream). Salad.<br>Brownies.  |  |

## Other Kid Favorites

### Breakfast

Scrambled eggs  
Breakfast burritos  
Hash browns  
Pigs in a blanket  
Fruit Salad

### Lunch

Grilled cheese  
Pizza boat  
Hot dogs  
Chili dogs

### Dinner

Hamburgers  
Veggie burgers  
Spaghetti/garlic bread  
Chili  
Burritos  
Tacos

# Cabin Group Lists

Teachers: Please make one copy for each cabin leader and one for WCEC lead ranger. There are five cabins at WCEC, each has eight bunks (16 beds). Please ensure that each cabin group has two adults per cabin (do not count the cooks).

## Cabin # 1: Marbled Murrelet

Cabin Leaders: \_\_\_\_\_

Students: \_\_\_\_\_

|       |       |
|-------|-------|
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |



## Cabin # 2: Wapiti

Cabin Leaders: \_\_\_\_\_

Students: \_\_\_\_\_

|       |       |
|-------|-------|
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |



## Cabin # 3: Sea Lion

Cabin Leaders: \_\_\_\_\_

Students: \_\_\_\_\_

|       |       |
|-------|-------|
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |



**Cabin # 4: Peregrine**

Cabin Leaders: \_\_\_\_\_

Students:

\_\_\_\_\_  
\_\_\_\_\_  
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**Cabin # 5: Coho**

Cabin Leaders: \_\_\_\_\_

Students:

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\_\_\_\_\_



**The Cooks:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



## Field Study Group Lists

Divide your students into 3 field study groups with 15 or fewer students per group. Make a copy of this list for lead ranger when you arrive. Please only two parents per study group, others can rotate in and out during the 2½ days.

## Field Study Group # 1

## Parents:

Students:

## Field Study Group # 2

Parents:

Students:

## Field Studies: Ranger Routes

## Field Study Group # 1

Ranger: \_\_\_\_\_

| Prairie |   |   | Old-growth |   |   | Watershed |   |   |
|---------|---|---|------------|---|---|-----------|---|---|
| 1       | 2 | 3 | 1          | 2 | 3 | 1         | 2 | 3 |

## Field Study Group # 2

Ranger: \_\_\_\_\_

| Prairie |   |   | Old-growth |   |   | Watershed |   |   |
|---------|---|---|------------|---|---|-----------|---|---|
| 1       | 2 | 3 | 1          | 2 | 3 | 1         | 2 | 3 |

## Field Study Group # 1

Ranger: \_\_\_\_\_

| Prairie |   |   | Old-growth |   |   | Watershed |   |   |
|---------|---|---|------------|---|---|-----------|---|---|
| 1       | 2 | 3 | 1          | 2 | 3 | 1         | 2 | 3 |

### Field Study Group # 3

Parents:

Students:

# Student Chores

## Hosts and Hostesses:

Help set up and clean up after each meal  
Set tables. We suggest serving food "family style"  
Wipe down tables, counters  
Sweep dining area, and porch

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Additional chores

## Woodchucks

Help clean up and get wood for stove and campfire  
Help set up the evening campfire  
Pick up trash on playing field and around buildings

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Additional chores

## Roustabouts

Maintain bathrooms  
Wipe down bathroom sinks and counters  
Sweep floors and make sure toilets are flushed  
On the last day, make sure all belongings are out of the bathroom

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Additional chores

## Everyone, Everyday!

Sweep the cabin floor (get under the bunks) and porch.  
Turn off lights, close all windows and doors and check outside the cabin for trash  
Notify ranger or custodian of any problems or needs

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Additional chores





## Sample Daily Chores Schedule: 4 Cabins

| Cabin Name                 | Day 1                            | Day 2                                     | Day 3                            |
|----------------------------|----------------------------------|---|----------------------------------|
| Murrelet (girls)           | Roustabouts<br>(girls' restroom) | Hosts & Hostesses<br>( breakfast & lunch) | Woodchucks<br>(pick up trash)    |
| Peregrine (girls)          | Woodchucks<br>(after dinner )    | Roustabouts<br>(girls' restroom)          | Roustabouts<br>(girls' restroom) |
| Sea Lion<br>(girls or boy) | Hosts & Hostesses<br>(dinner)    | Woodchucks<br>(after dinner)              | Roustabouts<br>(boys' restroom)  |
| Wapiti or Coho<br>(boys)   | Roustabouts<br>(boys' restroom)  | Hosts & Hostesses<br>(dinner)             | Woodchucks<br>(pick up trash)    |

## Sample Daily Chores Schedule: 3 Cabins

| Cabin Name                      | Day 1                            | Day 2                                     | Day 3                           |
|---------------------------------|----------------------------------|---|---------------------------------|
| Murrelet or Sea<br>Lion (girls) | Roustabouts<br>(girls' restroom) | Hosts & Hostesses<br>( breakfast & lunch) | Woodchucks<br>(pick up trash)   |
| Peregrine<br>(girls or boys)    | Woodchucks<br>(after dinner )    | Hosts & Hostesses<br>(dinner)             | Roustabouts<br>(restroom)       |
| Wapiti or Coho<br>(boys)        | Host and Hostesses<br>(dinner)   | Roustabouts<br>(girls' restroom)          | Roustabouts<br>(boys' restroom) |

### Daily Chores Schedule:

| Cabin Name | Day 1 | Day 2 | Day 3 |
|------------|-------|-------|-------|
|            |       |       |       |
|            |       |       |       |
|            |       |       |       |
|            |       |       |       |

# What All Adults Need to Know

## The Biggies:

- **In an emergency, call Norcom at 1 (916) 358-1300**
- The rules at WCEC were created with the safety of all in mind. We expect adults to embrace and enforce these rules. Please help us and lead by example.
- Always lock the gate when coming and going; make sure that you have the combination.
- Report any strangers you see in the area to a park ranger or the teacher.
- There is no cell service at WCEC. You may use the visitor phone inside the lodge; however you will need to bring a calling card.

## Food and Smelly Stuff:

- Help discourage wildlife from getting human food. Eat only inside the lodge.
- Only water outside the lodge. Adults may have coffee on the porch.
- Toiletries may smell like food to bears. Store them in the cubbies the bathrooms.

## Wildlife:

- Keep cabin and lodge doors closed but open windows at will.
- Keep at least 50 yards away from elk and other wildlife!
- If you see a bear, elk, or mountain lion....get together as a group, back away slowly, and report your encounter to a ranger!

## Pets:

- No pets are allowed at the Wolf Creek Education Center, except trained service animals.

## Substance Use:

- WCEC is governed by federal and state laws. Our policies, regarding drug use, smoking, and alcohol are aligned with those of your school districts' requirements during a school event. Smoking is allowed but only in the upper parking lot.

## Language and Mutual Respect:

- Students and adults should treat one another with kindness and mutual respect. Abusive language, inappropriate gestures, and hurtful physical contact will be grounds for dismissal or prosecution.
- Some students are easily frightened; we do not allow scary stories at any time. Please respect that our goal is to create a positive outdoor experience for your students.

## When Students Need to Go Home:

- Children going home mid-session for any reason are to be released only to the child's parent, legal guardian, or school principal. If it is necessary for another adult to transport them, signed permission of the parent or guardian must be obtained in advance. Children are to be released only in the presence of the classroom teacher.

## Supervision:

- The classroom teacher has overall responsibility for the supervision, discipline, and welfare of students. Students must be supervised by adults at all times. At least two cabin leaders should be assigned to each cabin. No adult should be alone with an individual child (for

everyone's protection). Trips to the bathroom at night should be made using the buddy system; students should go in pairs accompanied by an adult, leaving one adult with the cabin.

- During field studies, the rangers share the responsibility for classroom discipline with the teacher and chaperones. While the ranger is leading an activity, the cabin leaders or teacher may step in to quell any inappropriate behavior that the instructor does not notice. The rangers will bring any chronic discipline problems to the attention of the lead ranger at the end of each field study. The lead ranger will confer with the teacher about the action to be taken.

**\*\*\*\*\*Teachers please let the lead ranger know in advance of any special needs regarding physical challenges, attitudes, behaviors, and/or medications\*\*\*\*\***

### **Discipline Standards:**

The Wolf Creek staff uses the three strikes and you're out policy.

- 1st Incident Student is given a verbal warning
- 2nd Incident Student is given a second verbal warning
- 3rd Incident Student is asked to leave the activity and is escorted by an adult to the lodge where the student, teacher, and lead ranger will discuss the incident and its consequences. Ultimately, teachers should have transportation and permission slips ready so that students can be sent home if necessary.

### **Grievous or Criminal Behavior:**

Behavior that endangers the safety of others or involve the malicious destruction of wildlife, animal, facilities, park property, fellow students' property, and/or bodily injury may result in the immediate dismissal of the responsible student(s).



# Cabin Leader Responsibilities

Cabin Leader Name: \_\_\_\_\_

Dates of Outdoor School: \_\_\_\_\_ to \_\_\_\_\_

Phone number at Wolf Creek: (707) 488-2421

**In an emergency, call Norcom (916) 358-1300**

**Names of students in my cabin:**

|       |       |
|-------|-------|
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |

**Names of students in my study group:**

|       |       |
|-------|-------|
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |

**My group's daily duties (Hosts and Hostesses, Roustabouts):**

Day 1: \_\_\_\_\_

Day 2: \_\_\_\_\_

Day 3: \_\_\_\_\_



**Recreation Duty:**

My recreation duty on day one is: \_\_\_\_\_

My recreation duty on day two is: \_\_\_\_\_

# Adult's Packing List

## Bedding:

- ☐ Warm sleeping bag
- ☐ Pillow and pillow case
- ☐ Air/foam mattress (thicker is better!)

## Clothing:

- ☐ Shirts
- ☐ Jeans
- ☐ Warm jacket
- ☐ Sweater
- ☐ Socks
- ☐ Underwear
- ☐ Pajamas
- ☐ Slippers
- ☐ Waterproof raincoat
- ☐ Waterproof head covering
- ☐ Waterproof boots
- ☐ Shoes
- ☐ Gloves

## Toilet Kit:

- ☐ Towels
- ☐ Wash soap and container
- ☐ Comb/brush
- ☐ Toothbrush & toothpaste
- ☐ Lip balm
- ☐ Shampoo

## Kitchen Supplies and Equipment:

- ☐ Food
- ☐ Water cooler
- ☐ Charcoal and lighter fluid (if needed)
- ☐ Storage containers for excess food
- ☐ Assigned cook(s)

## General:

- ☐ Flashlight
- ☐ Day pack
- ☐ Canteen or reusable water bottle
- ☐ A sense of humor

## Optional Items:

- ☐ Materials for campfire programs
- ☐ Camera and film
- ☐ Extra pencils
- ☐ Colored pencils and sharpeners
- ☐ Binocular
- ☐ Activity books
- ☐ Cell phone (no coverage at WCEC)

## Medical Supply Box (teachers):

- ☐ Student medications and directions
- ☐ Medical Authorization Forms

## Paper Work for Wolf Creek (teachers):

- ☐ Copies of Cabin Groups Form
- ☐ Copies of Study Groups Form

## Have Accessible (teachers):

- ☐ Pencils
- ☐ Boys' toiletries box
- ☐ Girls' toiletries box

## Other:

- ☐ \_\_\_\_\_
- ☐ \_\_\_\_\_
- ☐ \_\_\_\_\_
- ☐ \_\_\_\_\_
- ☐ \_\_\_\_\_
- ☐ \_\_\_\_\_

## Please Do Not Bring:

- Drugs/alcohol
- Weapons
- Younger siblings
- Single use products (cups, plates, utensils, etc.)
- More than one plastic water bottle per student.
- Snacks that crumble
- Electronic games

# Student's Packing List

The weather is always unpredictable at Wolf Creek. Wearing several layers of clothes is the key to comfort when you are in the outdoors. The cabins at Wolf Creek do not have heating. Please be sure to bring a warm sleeping bag. It is also a good idea to label everything you bring.

## Bedding:

- ☐ Warm sleeping bag and blanket
- ☐ Pillow and pillow case

## Clothing:

- ☐ Underclothes
- ☐ 2-3 Pairs of long pants
- ☐ 2-3 Shirts
- ☐ Insulated/warm jacket
- ☐ Fleece or sweatshirt
- ☐ Rain jacket
- ☐ Rain boots
- ☐ 3-4 Pairs of socks
- ☐ Warm hat and gloves
- ☐ Hiking boots & good walking shoes

## Toiletries Bag Labeled In Ziploc

- ☐ Toothbrush/toothpaste
- ☐ Deodorant
- ☐ Sunscreen
- ☐ Comb/brush
- ☐ Towel/washcloth
- ☐ Bug spray
- ☐ Medicines (to be given to teacher)

## Needed Extras:

- ☐ Flashlight
- ☐ Small backpack
- ☐ Canteen or water bottle

## Other Extras

- ☐ Camera and film
- ☐ Facial tissue
- ☐ Binoculars

## Other:

- ☐ \_\_\_\_\_
- ☐ \_\_\_\_\_
- ☐ \_\_\_\_\_
- ☐ \_\_\_\_\_
- ☐ \_\_\_\_\_
- ☐ \_\_\_\_\_

## Please Do Not Bring:

- Cell phones
- Weapons
- Matches/lighter
- Pets
- I-pods/electronic games
- Candy/soda
- Sandals
- Hair dryers/curling irons
- Siblings



# The Day of Arrival: Final Check List

For a smooth landing at WCEC, please review the following:

## Food:

- Food is consolidated in as few vehicles as possible. (If food is consolidated to a couple vehicles, those vehicles may enter WCEC at 11:45 (15 minutes early) where rangers will assist in the unloading and proper storing process).

## Gear:

\*\*\*\*\*WCEC will provide your students with journals and reusable journal bags\*\*\*\*\*

- Double check that each student has a good sleeping bag, shoes, and warm clothes.
- Gear is consolidated into as few vehicles as possible (i.e. bus, trailer, pick up trucks).
- Gear is tagged with student's name and cabin (colored string helps too).
- Two pencils with erasers: ready and accessible. Upon arriving to WCEC, please give your pencils to the rangers and they will distribute them to the students.

## Stinky Stuff:

- The odor of toiletries can attract animals if they are stored in cabins. All "stinky stuff" like toothpaste, deodorant, and sunscreen needs to be stored in the restroom cubbies. Students should pack toiletries separately in a labeled plastic Ziploc bag.
- For simplicity, collect the toiletry bags in separate box: one for boys and girls. Then as we unload, the toiletry box can go directly to the bathrooms (students can sort through it later).

## Dressed and Ready:

- Students should be dressed and ready to go into the field upon their arrival to WCEC (closed toe shoes, warm clothes, and long pants).
- There will be one 2.5 hour field study on the first day with little to no time to change.
- Students should bring rain gear if they have it (WCEC can provide rain coats).
- Rubber boots are great, but they should have different shoes to wear in the lodge.

## Lunches Accessible:

\*\*\*\*\*You must eat before your 12:00 noon arrival at WCEC\*\*\*\*\*

- Do not arrive early, unless you have made arrangements with the lead ranger (this is a courtesy to the group before you and/or the rangers who are preparing for your arrival).
- We suggest you eat at the picnic area next to the Kuchel Visitor Center. It is 2 miles south of Orick, CA on Highway 101. There are picnic tables, restrooms, educational displays, and a bookstore. Please call the visitor center in advance at (707) 465-7765 to arrange for your class to view the parks' orientation video.

## Paperwork Ready:

- The driver(s) should have directions (see page 22) and the gate combination.
- Have cabin and study group (pages 11-13) lists ready for the lead ranger upon your arrival.



## Directions to Wolf Creek Education Center

Google map link: <http://maps.google.com/maps/ms?ie=UTF8&hl=en&msa=0&ll=41.355068,-124.024358&spn=0.016687,0.034418&z=15&om=0&msid=115000259310944494549.0004446d9b41d811ab9d2>

### From the South:

Drive north on U.S. 101 from the Eureka/Arcata/McKinleyville area.  
Continue on U.S. 101 approximately five miles north of the town of Orick, CA.  
Exit Newton B. Drury Scenic Parkway/Prairie Creek Redwoods State Park  
Continue north, passing under U.S. 101, on the Newton B. Drury Scenic Parkway for about 200 yards. Look for a road on the left.  
Turn left onto the road. (If you miss it, you will see a large open prairie).  
20 yards down the road there is a sign for Wolf Creek Education Center.  
Continue another 100 yards until you arrive at a gate. (When you first arrive to WCEC, the lead ranger will meet you here...vehicles with food may enter at 11:45...bus and parents at 12:00)

Open the gate using the lock combination that was given to you when you registered.  
Make sure to correctly lock the gate behind you.  
Drive ahead, cross over the bridge, and travel approximately one mile to the "T" intersection at the end of the road.  
At the "T," turn right and drive 100 yards to the WCEC entrance.  
After unloading your vehicles, park in the large gravel parking.

### From the North:

Travel south on U.S. 101 from Crescent City, California. Cross over the Klamath River.  
Approximately four miles south of the Klamath Bridge, exit on to Newton B. Drury Scenic Parkway.  
Travel south on the Newton B. Drury Scenic Parkway approximately eight miles. Pass the Prairie Creek Visitor Center and campground (the campground has picnic tables and makes a great pre-planned lunch stop).  
After passing Elk Prairie (the large open prairie to your right), travel approximately ¼ mile beyond the open prairie.  
Turn on the first dirt road on the right.  
If you miss the turn, you will come to the U.S. 101 entrance ramp.  
20 yards down the road there is a sign for Wolf Creek Education Center.  
Continue another 100 yards until you arrive at a gate. (When you first arrive to WCEC, the lead ranger will meet you here...vehicles with food may enter at 11:45...bus and parents at 12:00)

Open the gate using the lock combination that was given to you when you registered.  
Make sure to correctly lock the gate behind you.  
Drive ahead, cross over the bridge, and travel approximately one mile to the "T" intersection at the end of the road.  
At the "T," turn right and drive 100 yards to the WCEC entrance.  
After unloading your vehicles, park in the large gravel parking.

If you get lost, call WCEC at (707) 488-2064 or the Kuchel Visitor Center at (707) 465-7765



**Wolf Creek Education Center Use Agreement**  
**2½ Day Standards-based Program with Rangers**  
**Redwood National and State Parks**  
**School Year 2007-2008**



Please complete and sign this document. Once complete, make a copy for your records and return the original with your payment no later than two weeks prior to the date of your visit (see the back page for mailing address).

**WCEC Dates:** \_\_\_\_\_ **to** \_\_\_\_\_

**Name(s) of teacher/leaders:** \_\_\_\_\_

**Organization/Group:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Email address:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**# Students (45 max):** \_\_\_\_\_ **Grade Level(s):** \_\_\_\_\_

**# of parents/chaperones:** \_\_\_\_\_

**Type of Student Transportation:** \_\_\_\_\_ **# of cars:** \_\_\_\_\_

**The combination for the gate is:** \_\_\_\_ \_\_\_\_ \_\_\_\_ \_\_\_\_\_. The gate to WCEC must be closed and locked at all times. Please give this combination only to those who need it. Unless you have made arrangements with the lead ranger, do not enter the gate prior to 12:00 PM on your first day.

\*\*\*\*\*

The following is the basic agreement for use of the Wolf Creek Education Center (WCEC). We reserve the right to cancel, at any time, groups failing to comply with the parks' policies and regulations.

The teachers are ultimately responsible for the safety and discipline of their students.

In the case of an **EMERGENCY**: call Northern Communications at **1 (916) 358-1300**. Report any and all accidents or unusual happenings to a ranger as soon as possible.

Please consolidate your food to as few vehicles as possible. If your groups' food is consolidated to a couple vehicles, we will allow those vehicles to enter WCEC at 11:45 (15 minutes early) where rangers will be waiting to assist you.

All food will be consumed and stored in the WCEC lodge.

Please consolidate your groups gear into as few vehicles as possible. This will simplify the unloading process.

Each group should plan to leave one vehicle parked at the site for emergencies. All non-emergency vehicles and busses must park in the large dirt parking lot, just outside the main entrance.

Your group will be responsible for the proper use and return of all parks' property.

On the last day of standards-based programming, check-out time is no later than 11:00 AM.

Groups must store all toiletries in shelves provided in the restroom for safety reasons.

Reduce, reuse, and recycle! The parks are great places to learn by experience. WCEC provides washable dishes, cups, and utensils for your group to use and wash while on site (do not bring single use cups, plates, forks etc.). Please allow only one labeled water bottle per person per stay. Give extra points to students who keep them beyond the visit!

Chaperones (one for every ten students, two per cabin) are here to assist, and should refrain from personal conversations when programs are in progress. Parent chaperones should leave younger siblings with other caregivers at home. Do not count the cook as a cabin or study group leader.

Plant gathering or attracting any animal with food is illegal. "Don't help a good bird go bad!" Only trained service animals are allowed with humans at WCEC. No pets are allowed.

Students should have assigned partners and are not allowed to wander off alone at any time.

The lodge is designed for cooking, eating, and learning. Sleeping in the WCEC lodge is prohibited.

Do not store combustible or flammable items in the buildings. This includes: propane, camp stoves, matches, candles, lanterns, or anything else that uses a flame or fire.

Quiet time is enforced; park-wide, between 10:00 PM and 6:00 AM.

To reinforce that students have a positive and healthy experience in the outdoors, we ask that you refrain from telling scary stories and quell those that are student initiated.

The group leader/teacher must be on site with and responsible for the entire group at all times. If a group leader must leave the group, a substitute leader/teacher must be provided.

Stay out of salmon redds in the stream from November through June; they represent the future!

\*\*\*\*\*

**Outdoor School Fees (standards-based program with rangers)**

Up to 35 students.....\$300/three-day program  
36 to 45 students.....\$400/three-day program

**Please make checks payable to: *Redwood Park Association***

(Please write "Wolf Creek" on the memo line on the lower left corner of the check)

**Refund Policy:** You are entitled to 100 percent refund of your paid fee if you cancel two weeks prior to your visit, or if the park cancels. If you need to cancel within two weeks of your visit, please request in writing for a 50 percent refund of your paid fee from the Redwood Park Association.

**Sign and Mail to:**

Accounting Clerk Cindy Hensel  
Redwood National and State Parks  
1111 Second Street  
Crescent City, CA 95531

I have read this agreement and understand what is required to use the WCEC.  
Signature of leader(s):

X\_\_\_\_\_ X\_\_\_\_\_